

Isle of Wight Adult Training Team Pre-course Checklist

Module:			
Date:			
Times:			
Venue:			
Module Presenters:			
Facilitators:			
Register:		Name Labels:	
Certificates		Evaluation Forms:	
Factsheet CD's		PowerPoint Presentation:	
Pre-course material:			
Worksheets needed:			

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Factsheets needed:		
Other materials/ resources:		
Expected number of Participants:		