

Role Description for an Adult Trainer



Oct 10 Version 3

Title: Adult Trainer

Outline: Responsible for organising, presenting and running Modules from the Adult Training Scheme

Responsible for: N/A

Responsible to: County Training Manager

Main contacts: County Training Manager, County Training Administrator, Local Training Manager, Training Advisers, other Adult Trainers, Facilitators, adults undertaking training.

Appointment requirements: To be available to deliver a minimum of 3 modules of the Adult Training Scheme per year, completion of modules 28 *Facilitating*, 29 *Presenting*, 31 *Planning a learning experience*, 32 *Delivering a learning experience*.

Main Tasks

- Keep regular contact with the County Training Manager to advise of availability to deliver training modules
- Plan and deliver Modules of the Adult Training Scheme using a variety of methods
- Work with other Adult Trainers/Facilitators to facilitate small group work during training modules
- Complete and return registers of attendance at training modules to the County Training Administrator
- Maintain high standards of delivering/facilitating Modules of the Adult Training Scheme by taking part in yearly reviews
- Any other task agreed with the County Training Manager

Person Specification

Personal Qualities:

- ✓ Organised
- ✓ Approachable
- ✓ Flexible
- ✓ Confident

Experience:

- ✓ 5 years scouting as an adult
- ✓ Scout training knowledge

Abilities:

- ✓ Planning
- ✓ Presenting skills
- ✓ Communication
- ✓ Motivation
- ✓ Willing to travel

Qualifications

- ✓ Wood badge